



ADMINISTRATIVE ACTION PLAN

FOR THE STATE OF MICHIGAN 2024 DISASTER EVENT



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2024 Community Development Block Grant Disaster Recovery (CDBG-DR) Grants
Action Plan for Program Administrative Costs

I. General Information

The State of Michigan has been awarded \$43,570,000 in federal funding to recover from Michigan’s 2024 Severe Storms, Tornadoes, and Flooding (DR-4757-MI). The funds are provided by the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant Disaster Recovery (CDBG-DR) Program. The CDBG-DR Program helps rebuild areas affected by disasters by providing flexible funding to assist with recovery from Presidentially declared disasters, addressing unmet needs for long-term recovery.

Grantee Name:	Michigan Strategic Fund
State:	State of Michigan
Date Plan Submitted:	6/3/2025
Total Grant Amount:	\$43,570,000
Total Amount of PACs Budgeted:	\$2,178,500 (5% of \$43,570,000)
Grantee Contact (Name):	Christine Whitz
Grantee Contact (Email/Phone):	517-574-2553 whitzc@michigan.org
HUD Contact (Name):	Angela Russo
HUD Contact (Email/Phone):	Angela.A.Russo@hud.gov 204-714-5906



II. Proposed Allocation of Funds

MEDC plans to incur pre-award administrative costs prior to submitting a Public Action Plan in DRGR, which includes procurement of professional services contract to assist in the development of the Admin Action Plan and the Action Plan (when applicable), Marketing and Outreach for the Action Plan development and amendments, and other similar items. The estimated budgeted amount of the pre-award funds to accomplish these tasks is \$2,178,500. The remaining balance of the administrative funds is for CDBG-DR eligible program administration expenses throughout the life of the grant.

Program Administration Activity/Activities	Criteria for Eligibility (e.g., 24 CFR 570.206(a))	Budget/Allocation
Staff and contracted services for development of Action plan, and any updates or amendments; and Marketing and Outreach for Action Plan Development and amendments	24 CFR 570.206(a)	\$400,000
General Management, oversight and coordination of the Disaster Recovery funds	24 CFR 570.206(a)	\$1,778,500
Total		\$2,178,500

III. Publication of the Admin Action Plan

The Admin Action Plan was published online when submitted to HUD. It has been posted on the official disaster recovery website, which will also include any substantial amendments to the Admin Action Plan.

Provide link to website with Admin Action Plan prominently posted and/or other evidence.

IV. Standard Form 424 (SF-424)

Completed SF-424 attached	☒
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V. Certifications

According to FR–6489–N–01, which outlines the requirements of the Universal Notice, grantees who have received CDBG–DR funds must adhere to the Universal Notice requirements for funding received under Public Laws 117–43, 117–180, and 117–328. Section II.B. *Relying on Prior Financial Certification Submissions* further specifies that for a period of five years following the execution of a grant agreement for an initial allocation, HUD will rely on the grantee’s previous submissions provided in response to the Financial Management and Grant Compliance Certification Requirements for any subsequent allocation of funds that is also subject to the Universal Notice.

Certifications for the 2020 and 2021 CDBG-DR allocations were submitted on 06/03/2022 and subsequently approved on 10/04/2022 for the following:

- a. Authority of Grantee
- b. Consistency with the Action Plan
- c. Citizen Participation
- d. Use of Funds
- e. Grant Timeliness

Completed certifications attached	☒
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Warning: Any person who knowingly makes a false claim or statement to HUD may be subject to civil or criminal penalties under 18 U.S.C. 287, 1001, and 31 U.S.C. 3729.

DocuSigned by:
Christine Whitz 6/2/2025
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Signature of Certifying Official (Date)

Christine Whitz
Printed Name of Certifying Official (06/02/2025)